

Strawberry Garden Childcare - Fee Policy & Agreement



BOOKING	Under 3 years	Over 3 years (If using 20 free ECE hours)
6 hour day Choose your booking between the hours of 8.30am – 3.30pm	\$47.50	3 days – FREE 4 days - \$31.50 5 days - \$95.00
Full day 7.30am to 5.30pm	\$63.00	3 days - \$46.50 4 days - \$115.50 5 days - \$181.50
Full time 5 full days	\$311.50	\$181.50

Please note: Effective from 23.10.23

For 3 and 4 year olds not using 20 hours ECE Under 3 fees apply.

- **Fees need to be paid weekly in advance** so that we can meet our operational costs
- Should you child's fees remain unpaid after two weeks please be aware that their space may be suspended and the debt passed onto a debt collection agency. All collection costs incurred will be added onto your account.
- Full fees are charged for all statutory, school holidays and sick days
- **Reduced fees if unwell.** Should your child be away sick for two weeks or more and you bring in a doctor's certificate your fees will be reduced by 50% for the time away
- **Reduced fee holidays.** Where a child is going to be absent from the centre for a period of 2 weeks or more a reduced fee of 50% of the child's normal weekly fee is payable. Two weeks notice is required for holidays. Please complete a holiday booking form so we can process your reduced fees
- **Sibling discounts.** A sibling discount of 10% will be applied to the oldest sibling within the centre.
- **Christmas closing.** We close for one week over Christmas. You will be notified annually of these dates in advance
- **Fee review.** Every year Centre fees are reviewed in September and adjustments are applicable from the beginning October if any changes are made.
- **Automatic Payments.** We prefer all fees to be paid directly to the Strawberry Garden Childcare bank account by automatic payment or Internet banking so our teachers are able to focus exclusively on teaching and learning tasks.
- **Booking Fee.** There is a \$40 non-refundable booking fee when enrolling your child.
- **Two weeks notice** is needed when your child leaves the centre
- **Late fees.** For children who are picked up after their booked time finishes, you will incur a late fee penalty that will be invoiced to you. This is charged at \$1 per minute. Please collect your children on time as staff have families to go home to.
- **Change of sessions.** If you wish to change your child's enrolled days or times of attendance, please fill out the 'change of days/hours' form and this request and consideration will be given to the change.

I _____ agree to the above terms and conditions.

Signature: _____ **Date:** ____/____/____

Bank Account Details:

Strawberry Garden Childcare, Westpac, 03-0698-0126093-00, Child's name as reference.